



Naac Accreditation "B" (2.45) Reg. No.MAH / 762 / JAL
IQRA EDUCATION SOCIETY'S

IQRA COLLEGE OF EDUCATION

"Iqra Nagar", Mohadi Shivar, Shirsoli Road, Jalgaon. Ph. 0257 2264825
Email: iqrabedcollegejal@gmail.com Website: www.iqrabed.co.in



IQAC MEETING No. 1 (2020-21)

NOTICE

Date: 13/06/2020

All the IQAC members are hereby informed that the IQAC 1st Meeting for the year 2020-21 will be scheduled on 15/06/2020 at 2.30 pm online. The brief agenda of the meeting is as follows.

AGENDA OF THE MEETING

- 1) To read and confirm minutes of the previous meeting.
- 2) To prepare academic calendar for 2020-21.
- 3) To discuss about the admission process of academic year 2020-21.
- 4) To conduct online alumni association meeting for placement.
- 5) To discuss regarding conducting various online programme during the year 2020-21 due to Covid-19.
- 6) To discuss about affiliation for 2021-22
- 7) Any other subject with the kind permission of the Hon. Principal.



D. Naik
I/C Principal
Iqra College of Education
Iqra Nagar, Shirsoli Road
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IQAC MEETING No. 1 (2020-21)

MINUTES OF THE MEETING

The 1st meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 15/06/2020 at 2.30 p.m. online.

The following topics are discussed in the meeting.

- 1) The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is also briefly discussed in the meeting.
- 2) Committee decided to prepare academic calendar for 2020-21 and implement it.
- 3) It was discussed that the admission process of academic year 2020-21 will start soon so all the teaching and non teaching staff should be ready for responsibilities which will be given regarding admission process.
- 4) It is decided that from this year more contribution from alumni will be taken regarding students' placement and it will be discussed in alumni association meeting.
- 5) Discussion took place on planning and conducting various online programme during the year 2020-21 due to Covid-19 pandemic. It was decided that various extra-curricular activities should be planned and conducted including Food Festival and Sports week.
- 6) Discussion took place about the affiliation process for the year 2021-22.
- 7) There was no new subject rather than above points.



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IQAC MEETING No. 1 (2020-21)

Following members were present for the meeting;

Name	Post	Sign
Prof. Irfan Iqbal Shaikh	Chairman	Online Meeting
Prof. V.H. Shaikh	Teacher Representative	
Prof. F.M. Lehari	Teacher Representative	
Dr. I. N. Songare	Teacher Representative	
Dr. A. Karim Salar	Member from the management	
Mr. Anis C. Patel	Non Teaching Representative	
Zimam Ahmed Jameel Ahmad Sayyed	Nominee from Students	
Mr. Qazi Zamiruddin	Nominee from Alumni	
Prof. Ab. Rauf Shaikh	Nominee from Employers	
Prof. A. A. Shaikh	IQAC Coordinator	



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ACTION TAKEN REPORT

Meeting-I (2020-21)

Agenda	Action Taken
To prepare academic calendar for 2020-21.	Academic calendar for the year 2020-21 was prepared and uploaded on college website.
To discuss about the admission process of academic year 2020-21.	The admission process of academic year 2020-21 was completed smoothly as per discussed in the meeting.
To conduct alumni association meeting for placement.	It is decided that from this year more contribution from alumni will be taken regarding students' placement and it will be discussed in alumni association meeting.
To discuss regarding conducting various activities during the year 2020-21.	Online programmes were conducted and most of the programmes such as Teachers Day, Constitution Day, etc.
To discuss about affiliation for 2021-22	Preparation was done for the affiliation for 2021-22.



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IQAC MEETING No. 2 (2020-21)

Notice


Date: 01/02/2021

All the IQAC members are hereby informed that the IQAC 2nd Meeting for the year 2020-21 is scheduled to be held on 02/02/2021 at 3.00 pm. online. The brief agenda of the meeting is as follows.

AGENDA OF THE MEETING

- 1) To read and confirm minutes of the previous meeting.
- 2) To discuss about to purchase books for college library.
- 3) To discuss about to create digital notes for the students and online test.
- 4) Any other subject with the kind permission of the Hon. Principal.




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IQAC MEETING No. 2 (2020-21)

MINUTES OF THE MEETING

The 2nd meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-21 was held on 02/02/2021 at 3.00 p.m. online.

The following topics are discussed in the meeting.

- 1) The minutes of the previous meeting are read by the coordinator and confirmed. As per the minutes of the meeting the action taken report is also briefly discussed in the meeting.
- 2) Discussion took place to purchase books for college library.
- 3) All the teaching staff are informed to create digital notes for the students and it was also discussed that tests will be conducted through online mode.
- 4) There was no new subject rather than above points.



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IQAC MEETING No. 2 (2020-21)

Following members were present for the meeting;

Name	Post	Sign
Prof. Irfan Iqbal Shaikh	Chairman	Online Meeting
Prof. V.H. Shaikh	Teacher Representative	
Prof. F.M. Lehari	Teacher Representative	
Dr. I. N. Songare	Teacher Representative	
Dr. A. Karim Salar	Member from the management	
Mr. Anis C. Patel	Non Teaching Representative	
Zimam Ahmed Jameel Ahmad Sayyed	Nominee from Students	
Mr. Qazi Zamiruddin	Nominee from Alumni	
Prof. Ab. Rauf Shaikh	Nominee from Employers	
Prof. A. A. Shaikh	IQAC Coordinator	



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ACTION TAKEN REPORT

Meeting-II (2020-21)

Agenda	Action Taken
To discuss about to purchase books for college library.	Due to lock down, books were not purchased.
To discuss about to create digital notes for the students and online test	All the teaching staff are informed to create digital notes for the students and it was also discussed that tests will be conducted through online mode.



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